

### Cotswold District Council - Revenue Budget Monitoring Summary

Q2 Budget Monitoring - 1st April to 30th September 2017

Service Group	Original Budget [full-year]	Profiled Budget Q2	Actual Spend Q2	(Under) / Over Budget
Environmental & Regulatory Services	1,000,665	151,066	223,478	72,411
GO Shared Services	0	698,895	713,921	15,026
ICT, Change & Customer Services	295,054	905,824	818,590	(87,234)
Land, Legal & Property	25,355	413,622	426,584	12,962
Partnership Managing Director and 2020 Programme Costs	0	832,730	820,682	(12,048)
Revenues & Housing Support	1,124,823	307,567	256,509	(51,058)
Environmental Services	3,942,261	1,629,097	1,436,230	(192,867)
Leisure & Communities	1,755,887	420,039	407,901	(12,138)
Planning & Strategic Housing	2,160,260	494,066	596,160	102,094
Democratic Services	1,146,622	486,251	406,399	(79,851)
Retained Services*	1,749,901	3,452,123	3,603,502	151,379
<b>Cost of services</b>	<b>13,200,828</b>	<b>9,791,279</b>	<b>9,709,956</b>	<b>(81,324)</b>

\* retained services includes staff vacancy factor budget (at Q2 of £128,000) which represents the target for staff savings to be made across the Council.

## Environmental & Regulatory Services

Q2 Budget monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
BUC001	Building Control - Fee Earning WorL	(60,004)	(36,737)	23,267
BUC002	Building Control - Non Fee Earning WorL	35,300	16,616	(18,684)
BUC003	Dangerous Structures	1,250	118	(1,133)
<b>Building Control total</b>		<b>(23,454)</b>	<b>(20,004)</b>	<b>3,451</b>
EMP001	Emergency Planning	9,725	4,174	(5,551)
ESM001	Environment - Service Management	2,503	850	(1,653)
PSH002	Private Sector Housing - Condition of Dwellings	2,500	(2,893)	(5,393)
PSH005	Home Energy Conservation	1,663	0	(1,663)
REG002	Licensing	(17,657)	(14,357)	3,300
REG007	Caravan Sites - Licensed	333	0	(333)
REG009	Environmental Protection	15,720	49,141	33,421
REG013	Pollution Control	98,485	87,271	(11,214)
REG016	Food Safety	45,190	103,543	58,353
REG017	Health & Safety At WorL	15,000	14,156	(844)
REG021	Statutory Burrials	560	797	237
STC011	Abandoned Vehicles	500	798	298
<b>Public Protection total</b>		<b>174,521</b>	<b>243,481</b>	<b>68,961</b>
<b>Total</b>		<b>151,066</b>	<b>223,478</b>	<b>72,411</b>

## GO Shared Services

Q2 budget monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
SUP009 Accountancy	248,234	176,368	(71,865)
SUP011 Creditors	31,408	30,572	(836)
SUP012 Debtors	37,838	32,774	(5,064)
SUP035 Insurances	5,520	13,037	7,517
SUP042 GO Support and Hosting	(11,649)	(14,520)	(2,872)
<b>GO Shared Services Finance total</b>	<b>311,351</b>	<b>238,231</b>	<b>(73,120)</b>
SUP010 Internal Audit	61,780	50,901	(10,879)
SUP402 Glos. Counter Fraud Unit	(3,990)	(9,663)	(5,673)
<b>Audit Cotswolds total</b>	<b>57,790</b>	<b>41,238</b>	<b>(16,552)</b>
SUP003 Human Resources	160,410	201,017	40,607
SUP019 Health & Safety	28,517	36,507	7,989
SUP020 Training & Development	65,348	109,090	43,742
SUP013 Payroll	42,928	47,769	4,841
<b>HR Support &amp; Payroll total</b>	<b>297,203</b>	<b>394,383</b>	<b>97,180</b>
SUP033 Central Purchasing / Procurement	32,552	40,069	7,517
<b>Procurement total</b>	<b>32,552</b>	<b>40,069</b>	<b>7,517</b>
<b>Total</b>	<b>698,895</b>	<b>713,921</b>	<b>15,026</b>

## ICT, Change and Customer Service

Q2 budget monitoring - 1st April to 30th September 2017

<b>Cost Centre</b>	<b>Profiled Budget Q2</b>	<b>Actual Q2</b>	<b>(Under) / Over Budget</b>
SUP017 Business Improvement/Transformation	54,594	26,188	(28,406)
SUP021 Business Continuity Planning	8,725	0	(8,725)
SUP023 Freedom of Information Act	4,813	(10)	(4,823)
TMR001 Street Naming	(4,975)	(16,320)	(11,345)
	<b>63,157</b>	<b>9,858</b>	<b>(53,299)</b>
ADB411 Moreton-in-Marsh, Offices	15,875	12,307	(3,568)
SUP401 FOH - Trinity Road	257,592	229,839	(27,753)
COM420 FOH - Moreton	53,388	49,625	(3,763)
COM421 Moreton - Stock Trading a/c	0	(5,248)	(5,248)
	<b>326,855</b>	<b>286,522</b>	<b>(40,332)</b>
SUP005 ICT	456,528	458,590	2,062
SUP031 Application Support	59,285	63,620	4,335
	<b>515,813</b>	<b>522,210</b>	<b>6,397</b>
<b>Total</b>	<b>905,824</b>	<b>818,590</b>	<b>(87,234)</b>

## Land, Legal & Property

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over
ADB401	Trinity Road, Offices	214,666	190,815	(23,851)
ADB402	Trinity Road Improvement Work (XC0055)	0	269	269
ADB412	Moreton-in-Marsh, Offices - Maintenance	21,618	7,913	(13,704)
CUL411	Corinium Museum - Maintenance	20,675	5,745	(14,930)
ENA401	Housing Enabling Properties	(4,678)	(820)	3,858
FIE425	22/24 Ashcroft Road	(8,345)	5,129	13,474
HLD420	Thamesdown Waste Depot, Cricklade	0	(1,667)	(1,667)
HLD421	T Barry Haulage Depot, South Cerney	0	1,324	1,324
	<b>Asset Management total</b>	<b>243,936</b>	<b>208,708</b>	<b>(35,227)</b>
LLC001	Local Land Charges	(72,486)	(63,866)	8,620
	<b>Land Charges total</b>	<b>(72,486)</b>	<b>(63,866)</b>	<b>8,620</b>
SUP004	Legal	104,855	102,354	(2,501)
SUP025	Property Services	137,318	179,389	42,071
	<b>Legal &amp; Property total</b>	<b>242,173</b>	<b>281,742</b>	<b>39,570</b>
	<b>Total</b>	<b>413,622</b>	<b>426,584</b>	<b>12,962</b>

## Partnership Managing Director and 2020 Programme Costs

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over
COR011	2020 Vision	771,516	771,516	0
COR061	Public Protection 2020	12,320	12,320	0
COR067	Business World Project	10,245	10,245	0
SUP026	Chief Executive	38,649	26,601	(12,048)
		<b>832,730</b>	<b>820,682</b>	<b>(12,048)</b>
	<b>Total</b>	<b>832,730</b>	<b>820,682</b>	<b>(12,048)</b>

## Revenues & Housing Support

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
HBP001	Rent Allowances	12,223	(8,182)	(20,405)
HBP005	Benefit Fraud Investigation	0	1,022	1,022
<b>Benefits total</b>		<b>12,223</b>	<b>(7,159)</b>	<b>(19,382)</b>
HOM001	Homelessness	29,373	(19,659)	(49,031)
HOM004	Refugees	0	15,425	15,425
HOM498	Homelessness Prevention - Glos. (XX9844)	62,263	62,263	0
PSH001	Private Sector Housing Grants	13,753	30	(13,723)
<b>Housing Management total</b>		<b>105,388</b>	<b>58,059</b>	<b>(47,329)</b>
LTC001	Council Tax Collection	149,342	156,869	7,528
LTC002	Council Tax Support Administration	0	5,303	5,303
LTC011	NNDR Collection	9,802	19,029	9,227
PUT001	Concessionary Travel	10,419	5,558	(4,860)
SUP014	Cashiers	18,961	18,390	(571)
SUP028	Security Carriers	1,433	460	(972)
<b>Revenues total</b>		<b>189,956</b>	<b>205,610</b>	<b>15,653</b>
<b>Total</b>		<b>307,567</b>	<b>256,509</b>	<b>(51,058)</b>

## Environmental Services

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre	Profiled Budget Q2	Actual Q2	(Under) / Over Budget
CPK401	(634,373)	(693,391)	(59,018)
CPK402	17,863	7,702	(10,161)
CPK413	(7,463)	(17,156)	(9,693)
CPK414	0	230	230
CPK421	0	(780)	(780)
<b>Car Parking total</b>	<b>(623,973)</b>	<b>(703,395)</b>	<b>(79,422)</b>
CCC001	10,858	10,365	(492)
<b>Climate change total</b>	<b>10,858</b>	<b>10,365</b>	<b>(492)</b>
CCM001	48,007	46,412	(1,594)
CCM402	7,138	1,941	(5,196)
HLD410	65,609	58,975	(6,634)
HLD411	0	0	0
HLD450	0	840	840
REG003	14,498	17,606	3,108
REG019	112,396	90,748	(21,647)
RYC001	538,688	540,481	1,793
RYC002	189,289	112,727	(76,562)
STC001	620,367	624,782	4,415
TRW001			0
WST001	701,106	690,912	(10,194)
WST004	(18,000)	(25,442)	(7,442)
WST401	1,328	2,222	894
WST402	(52,000)	(43,871)	8,129
<b>Environmental Services Client</b>	<b>2,228,424</b>	<b>2,118,334</b>	<b>(110,090)</b>
FLD401	13,501	(4,153)	(17,654)
FLD402	0	15,077	15,077
<b>Flooding total</b>	<b>13,501</b>	<b>10,925</b>	<b>(2,576)</b>
REG023	288	0	(288)
<b>Waste and Recycling Policy</b>	<b>288</b>	<b>0</b>	<b>(288)</b>
<b>Total</b>	<b>1,629,097</b>	<b>1,436,230</b>	<b>(192,867)</b>

## Leisure & Communities

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
COM401	Health Policy	31,702	28,767	(2,936)
COM402	Community Liaison	45,996	40,891	(5,104)
COM403	Youth Participation	3,760	(6,200)	(9,960)
COM404	Falls Prevention	(868)	907	1,774
COM405	Health Development	13,056	25,416	12,360
COM496	Community Covenant Grant Scheme			0
GBD001	Community Welfare Grants	71,989	75,122	3,133
	<b>Community Liaison</b>	<b>165,635</b>	<b>164,903</b>	<b>(733)</b>
CCR001	Community Safety (Crime Reduction)	9,716	11,322	1,606
HLD403	Crime Prevention Initiatives	0	855	855
SUP002	Consultation, Policy & Research	43,538	50,417	6,879
	<b>Community Safety</b>	<b>53,254</b>	<b>62,594</b>	<b>9,340</b>
CUL410	Corinium Museum	0	60	60
CUL412	Collection Management	0	206	206
CUL413	Northleach Resouce Centre	4,425	0	(4,425)
CUL415	Corinium Museum - HLF Project	(11,600)	(11,600)	(0)
REC410	Ciren - Centre Management	57,500	63,229	5,729
REC413	Ciren - Dryside Areas	0	(10,038)	(10,038)
REC419	Cirencester Leisure - Maintenance	16,425	8,787	(7,638)
REC430	C Campden - Centre Management	58,548	58,428	(120)
REC459	Bourton - Maintenance	14,010	0	(14,010)
	<b>Leisure Management</b>	<b>139,308</b>	<b>109,073</b>	<b>(30,234)</b>
TOU001	Tourism Strategy and Promotion	26,348	33,475	7,128
TOU401	Accommodation Guide	0	(638)	(638)
TOU402	Partnership Grants	45,500	48,500	3,000
TOU403	Cotswold Tourism Partnership	(10,005)	(10,005)	0
	<b>Tourism Policy</b>	<b>61,843</b>	<b>71,332</b>	<b>9,489</b>
	<b>Total</b>	<b>420,039</b>	<b>407,901</b>	<b>(12,138)</b>



## Planning & Strategic Housing

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
DEV001	Development Control - Applications	(202,260)	(19,517)	182,744
DEV002	Development Control - Appeals	62,752	28,666	(34,086)
DEV003	Development Control - Enforcement	89,180	67,330	(21,850)
DEV004	Development Advice	152,588	148,380	(4,208)
DEV401	Planning Advice For Land Charges	4,886	3,953	(933)
DEV488	Planning - Section 106 Agreements	(192,146)	(192,146)	0
DEV499	Development Services Holding Account	39,882	39,882	0
	<b>Development Management</b>	<b>(45,118)</b>	<b>76,550</b>	<b>121,667</b>
PLP005	Heritage & Design	90,680	77,813	(12,867)
	<b>Heritage &amp; Conservation</b>	<b>90,680</b>	<b>77,813</b>	<b>(12,867)</b>
PLP002	Local Development Framework	165,217	172,918	7,701
PLP401	Fwd Plan work for Dev Con	7,824	5,147	(2,677)
PLP499	Local Development Framework Reserve	96,994	96,994	0
PSM001	Planning - Service Mgt. and Support Services	3,088	5,464	2,376
	<b>Planning Policy</b>	<b>273,122</b>	<b>280,522</b>	<b>7,400</b>
HAD001	Housing Advice	122,748	120,990	(1,757)
HLD400	Second Home Projects	0	1,000	1,000
HOS001	Housing Strategy	41,080	39,272	(1,808)
HOS002	Housing Partnerships	11,555	13	(11,541)
	<b>Strategic Housing</b>	<b>175,382</b>	<b>161,275</b>	<b>(14,107)</b>
	<b>Total</b>	<b>494,066</b>	<b>596,160</b>	<b>102,094</b>

## Retained Services - Democratic Services

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q2	Actual Q2	(Under) / Over Budget
DRM005	Committee Services	74,463	75,183	720
DRM008	Corporate Subscriptions	9,490	2,847	(6,643)
	<b>Committee Services total</b>	<b>83,953</b>	<b>78,030</b>	<b>(5,923)</b>
ELE*	Elections	65,934	74,354	8,420
	<b>Elections total</b>	<b>65,934</b>	<b>74,354</b>	<b>8,420</b>
SUP018	Press & PR/Communications	24,734	20,864	(3,870)
SUP024	Postal Services	18,936	15,309	(3,627)
	<b>Communications</b>	<b>43,670</b>	<b>36,173</b>	<b>(7,497)</b>
DRM001	Democratic Representation and Management	54,884	43,544	(11,340)
DRM003	Councillors Allowances	133,165	116,950	(16,215)
DRM004	Servicing Council	10,911	5,418	(5,492)
	<b>Member Support total</b>	<b>198,959</b>	<b>165,912</b>	<b>(33,046)</b>
SUP022	Print & Design	93,737	51,931	(41,805)
	<b>Print &amp; Design total</b>	<b>93,737</b>	<b>51,931</b>	<b>(41,805)</b>
	<b>Total</b>	<b>486,251</b>	<b>406,399</b>	<b>(79,851)</b>

## Retained Services - Management, Corporate Income & Expenditure, Directors

Q2 Budget Monitoring - 1st April to 30th September 2017

Cost Centre		Profiled Budget Q1	Actual Q2	(Under) / Over Budget
FIE030	Interest and Investment Income	(12,500)	(15,938)	(3,438)
FIE010	Interest payable and Similar Charges	0	49	49
FIE401	Assisted Car Loans			0
FIE410	Commercial Properties - General	5,273	8,687	3,415
FIE*	Commercial Properties - summary	(226,781)	(254,372)	(27,591)
HAV001	Housing Advances			0
OOE200	Parish Council Precepts	2,715,735	2,715,735	0
OOE210	Parish Council Tax support grant	63,238	63,238	0
<b>Corporate Income &amp; Expenditure total</b>		<b>2,544,965</b>	<b>2,517,400</b>	<b>(27,565)</b>
NDC401	Discretionary Pension Payments	832,293	858,826	26,534
NDC402	Other Land			0
SUP032	Strategic Directors	105,256	105,306	51
COR001	Corporate Management			0
COR005	Corporate Finance	62,083	68,982	6,899
COR007	External Audit Fees	6,915	6,270	(645)
COR008	Bank Charges	23,920	32,271	8,351
COR400	Savings and Growth Items #	(123,308)	14,447	137,755
COR499	Previous / End of Year Adjustment			0
BAL100	Depreciation, tfrs to/from Reserves, etc.	0	0	0
<b>Corporate Management and Directors total</b>		<b>907,158</b>	<b>1,086,102</b>	<b>178,944</b>
<b>Total</b>		<b>3,452,123</b>	<b>3,603,502</b>	<b>151,379</b>

# 'Savings & Growth items' includes a staff vacancy factor budget (at Q2 of £128,000) which represents the target for staff savings to be made across the Council. Savings made in budgets - at Q2 approximately £137,000 - accrue against the individual service lines.